

**Parks Advisory Committee**  
**November 9, 2009**

Members Present: Damien Gilbert, Marie Kennedy, Cat Koehn, Johnny Medlin, Emily Schue, Carl Stiefbold and Les Weinstein

Staff Present: Todd Winter and Judy Ferrell

Guests Present: Sheriff Posse

Damien Gilbert, Chair, called the meeting to order at 6:05 p.m.

**I. Announcements/Agenda Modifications**

Winter requested to move item IV of the agenda Lane Code 6.540- Dogs and other pets- leash Code at HBRA- Update/Discussion to the next meeting.

Winter also requested that item V in the matter of making a recommendation to the Board of County Commissioners on the Sheriff's Mounted Posse request to enter into a 30 year agreement with the County to be moved to the top of the agenda so that the Sheriff Posse could answer any questions from the committee.

**II. Review and Approve September Minutes**

September minutes were approved as written. Schue moved, Koehn seconded, unanimous.

**III. Public Comment (Maximum of 20 Minutes)**

No public comment.

**IV. Lane Code 6.540- Dogs and other pets-Leash Code at HBRA-Update/Discussion**

Item moved to the December meeting agenda.

**V. In the matter of making a recommendation to the Board of County Commissioners on the Sherriff's Mounted Posse request to enter into a thirty year lease with the County.**

Winter reported that the Sherriff's Mounted Posse would like to enter into an agreement that is longer than three years with two-three year extensions. By having an agreement longer than three years the Sherriff's Mounted Posse would be able to obtain additional funding for the Arena and to assist Lane County Parks with trail improvements and volunteer work. Concerns about a thirty year Agreement were made by Committee members.

Medlin moved to support an agreement for the Sherriff's Mounted Posse up for ten years with two-ten year extensions. Motion passed.

**VI. Division Manager's Report – Todd Winter, Division Manager**

- **Reservation System Payment Change** - Winter reported that changes to the Reservation System occurred in order to alleviate concerns when campers check in to the camp grounds the Parks Department implemented a revision to the rules on the reservation system

that all fee's must be paid in full at time of making a reservations for camping. By making this change it eliminates the cash flow out in the field with caretakers and park hosts. The old policy for the reservation system was campers paid for first night of camping and the \$10.00 reservation fee at the time of the booking and pay the remaining balance at time of check in at the park.

- **SDC Recap** - Winter reported on the SDC's for Lane County Parks. The Board of County Commissioners asked Lane County Public Works Traffic & Transportation Planning Division to review or create methodology for capturing System Development Charge for transportation in Lane County. At the time Parks SDC Plan calls for a five year review. TTP and Parks got together to review the Parks SDC's plan as well as create and recommend a System Development Charge for transportation. Along the way the cities of Eugene and Springfield were sent letters about possibly collecting System Development charges for Lane County Parks or TTP within the cities limits. Staff was directed to have conversation with TTP staff and Park staff from Eugene and Springfield to collaborate on a System Development Charge. Staff met with the cities and reported back to the Board. Staff along with the SDC consultant made a power point presentation to the Board. The Board reviewed the TTP plan and decided not to pursue it at this time.

The Board approved to a set a date for the public hearing for the Parks SDC as it stands. It was \$404.00 for a single family dwelling. The new methodology reduced it by a dollar down to \$403.00 for a single family dwelling. During the review, staff noticed some housekeeping items; there were discrepancies in the amount of the percentage developed of our Parks. In the Master Plan prospective when a building, manicured lawn or landscaping on a 100% developed land however, if another bathroom is needed due to increased visitors to any park, Parks could not use SDC monies to add another bathroom since the Park is already 100% developed. There are plans to add Phase 2 to Armitage Park. Oregon Statue states once you designate a Park at 100% then NO System Development Charges can be used there.

Parks staff went back in and reviewed and adjusted those to where they are correct, which lowers the single family dwelling to \$378.00 per unit.

## **VII. Good of the Order/Concerns of the Committee.**

Next PAC meeting is on December 14, 2009.

## **IX. Adjournment**

As there was no further business, the meeting adjourned at 7:30 p.m.

Submitted by Judy Ferrell