

Parks Advisory Committee
January 11, 2010

Members Present: Damien Gilbert, Cat Koehn, Emily Schue, Carl Stiefbold and Les Weinstein

Staff Present: Todd Winter, Phil Guyette, and Loralyn Spiro

Guests Present: Howard Schussler

Damien Gilbert, Chair, called the meeting to order at 5:30 p.m.

I. Announcements/Agenda Modifications

Schussler added a discussion item for Discounted Fee for Veterans. Item added between VI. and VII.

II. Review and Approve November Minutes

December minutes were approved as written. Schue moved, Weinstein seconded, unanimous.

III. Public Comment (Maximum of 20 Minutes)

No public comment.

IV. Election of Officers

Koehn elected Chair and Gilbert elected Vice-Chair. Schue moved, Weinstein seconded, unanimous.

V. Vacant PAC Positions Update & Selection of Sub-Committee for Interviewing

Five applications received, three from the previous posting still interested and two new ones. Gilbert, Schue, and Weinstein selected to serve on sub-committee for interviews. Spiro will contact to set up a date for interviews. Gilbert requested that the interviews be after 5:00 pm during the week.

VI. Parks Five Year CIP - 2010

Winter did an overview of the CIP list. Stiefbold asked if the amount for item #2 should be \$1,000,000 and not \$900,000. Winter confirmed that the correction was needed and the CIP would be updated. Stiefbold moved to approve the CIP as presented with the one change to item #2, Schue seconded, unanimous.

VII. Discounted Fee for Veterans

Schussler did an overview of the feedback that the Board of County Commissioners has been receiving in regards to why the County does not give some sort of discount on park fees to veterans and specifically on the annual park passes. Schussler suggested giving a free annual park pass to those veterans who are 100% disabled and a 50% discount to those veterans who are at least 25% disabled. Veterans would need to come into the Parks main office to receive either a free pass or discount depending on which they qualify for and only one per household.

Weinstein asked about ADA requirements that could trigger repairs and needs. Koehn suggested the program be actively integrated into the Parks PR plan. Also, analysis of ADA inventory of the Parks Division could be included in the Board packet. Schue suggested that the program kick-off Memorial Day. Gilbert agreed that the need is there and could potentially increase usage. Schussler stated he would come back to the PAC with more details at either the February or March meeting.

VIII. Division Manager's Report – Todd Winter, Division Manager

- **SDC Methodology – Public Hearing – update**

Winter gave an update about the SDC Methodology and referred back to the PAC minutes for November. Winter stated that SDC funds cannot be used for a park marked as 100% developed. Those parks that had been labeled as 100% developed and needed to be adjusted have been given a lower % of development. The new methodology study also showed that the SDC charge for a single family dwelling needed to be lowered from the current rate of \$403 to \$385. Winter will let the PAC know of the date for the SDC Methodology public hearing. The PAC will be invited to attend.

- **Other**

None.

IX. Good of the Order/Concerns of the Committee

Schue asked for a Master Plan update. Winter said that the Parks Marketing Plan will be an appendix of the Master Plan and is almost complete. Winter explained that the planner currently working on the plan wants to do a new survey in order to update the data and to be better positioned to defend the data. Winter showed the draft of the new survey form. PAC members expressed that the survey form is too long in its current format and should be shortened. Winter also let the PAC know they will be invited to have a joint meeting with the Board when the time comes to set a public hearing for the Master Plan.

Next PAC meeting is on February 8, 2010 at 5:30 pm.

X. Adjournment

As there was no further business, the meeting adjourned at 6:45 pm.

Submitted by Loralyn Spiro