

Lane County - Service Option Sheet - FY 10-11 PROPOSED BUDGET

Service:	Concealed Handgun Licensing and Maintenance	Service Category:	Public Safety
Dept:	Sheriff's Office	Mandate:	None Related
Contact:	Wm. Thompson 682-6527 / Jonna Hill 682-6689	Leverage:	None Some

SHALL
HIGH

Executive Summary

Two FTE in the Concealed Handgun Licensing unit administer the process of issuing concealed handgun licenses. The strictly controlled application procedure includes a criminal background check, fingerprint submission and application, and final license. The unit also staffs our central reception counter, administers state sex offender registration, permits for fireworks and explosives, federal firearms transfers, and alcohol permits in conjunction with the Oregon Liquor Control Commission. Last year, the unit was responsible for managing 11,255 concealed handgun licenses, and processed over 3,544 concealed handgun transactions, 9,070 fingerprint cards and handled over 193 sex offender registrations.

Performance Data				
Measure	FY 07-08 Actual	FY 08-09 Actual	Results	FY 09-10 Target
Total Number of Concealed Handgun licenses managed	11,255	13,031	Below Target	13,500
Number of fingerprints processed	7,100	9,070	Below Target	10,000
Number of sex offenders registered	200	193	Below Target	200

Service Level Descriptions (Read from bottom up. Level 1 = minimum viable service level.)

	Other Funds	Expense Total	General Fund	FTE
Budget Committee Request Packages			\$0	

	Other Funds	Expense Total	General Fund	FTE
Proposed Budget Total	\$350,887	\$350,887	\$0	3.00
Current Service Level Total	\$350,887	\$350,887	\$0	3.00
Level 1: Threshold - reductions to this level result in elimination of service	\$350,887	\$350,887	\$0	3.00

This unit is responsible for concealed handgun licenses, sex offender registration, public fingerprinting services, federal firearm transfers, court ordered fingerprinting and photographing of defendants, explosive and fireworks permits and Oregon Liquor Control Commission licensing. These services currently generate through fees an amount roughly equal to that required to operate. Demand for fingerprinting and concealed handgun licenses has increased substantially while staffing is unchanged from last FY. Any reduction to staffing will result in a failure to meet ORS established deadlines, longer waits for service, and increased customer dissatisfaction.

Lane County - Service Option Sheet - FY 10-11 PROPOSED BUDGET

Service:	Concealed Handgun Licensing and Maintenance	Service Category:	Public Safety
Dept:	Sheriff's Office	Mandate:	None Related
Contact:	Wm. Thompson 682-6527 / Jonna Hill 682-6689	Leverage:	None Some

SHALL
HIGH

Additional Detail

DeptIDs: 1515240

State/Federal Mandate

ORS 166.291,292,293,297; 181.595; USC 26 53 5812. These sections delegate the authority to the Sheriff of each county to issue concealed handgun licenses, administer sex offender registrations, and firearm transfers. They also outline the application and permit process, and set associated fees.

Leverage Details

The General Fund portion of this program leverages the following:

<u>\$350,887</u>	back to the General Fund
_____	into other County Funds
_____	directly or via subcontract to community organizations
_____	directly to community members via service provided

For the purpose of this comparison, only include leveraged funds that are dependent on General Fund revenue. Do not include funds that would still be leveraged if the General Fund portion of the service were decreased or eliminated.

Comments

CHL staff are now completely responsible for the duties at the Central Reception desk (the initial point of inquiry for all citizens who come in for personal contact with the Sheriff's Office). Prior to reductions in 2008, there were other staff assigned to this function. Public hours for the CHL/Reception area remain reduced from pre-2008 levels, but demand for service has increased: CHL applications are up 45%, fingerprinting is up 10%, sex offender registration is up 8% and court-ordered photos/prints remains several hundred percent higher than previous years. The CHL/Reception area has installed a DMV type number system, wherein customers often wait up to two hours for service. Citizens desiring service from the CHL/Reception area are often unable to commit to the long waits. Due to the number of citizens waiting for service, staff must stop issuing numbers well before the end of the business day to avoid overtime and ensure that the daily work is processed and complete. Consequently, some individuals who have arrived for service during business hours must be turned away.

Volunteer Information

Advisory Committees:	# of Volunteers / # Volunteer Hours
	3 volunteers/721.5 hours
Volunteer Comments:	

	Other Funds	Expense Total	General Fund	FTE
Current Year Total	\$292,536	\$292,536	\$0	3.00