

Lane County - Service Option Sheet - FY 10-11 PROPOSED BUDGET

Service:	Recording and Public Records Research	Service Category:	General Government	
Dept:	County Counsel - County Clerk's Office	Mandate:	None	Related
Contact:	Cheryl Betschart 682-4326	Leverage:	None	Some

SHALL
HIGH

Executive Summary

The County Clerk is responsible for the filing, recording and indexing of deeds and mortgages of real property, contracts, abstracts of judgments, notices of pendency, powers of attorney, liens, and other interests provided by law affecting the title of real property and in regard to the entry of satisfaction and discharge of the same, together with other documents authorized by law to be recorded. The permanent indexing of real property records provides a permanent record for determining the accurate chain of title for real property. Citizens and businesses rely daily on this information in the buying and selling of property. Court cases, property taxes, title insurance, etc. also rely on access to timely and accurate real property transactions.

Performance Data				
Measure	FY 07-08 Actual	FY 08-09 Actual	Results	FY 09-10 Target
% of documents recorded error free	99.30%	99.20%	On Target	99%

Service Level Descriptions (Read from bottom up. Level 1 = minimum viable service level.)

	Other Funds	Expense Total	General Fund	FTE
Budget Committee Request Packages			\$0	

	Other Funds	Expense Total	General Fund	FTE
Proposed Budget Total	\$1,665,755	\$540,936	(\$1,124,819)	4.05

	Other Funds	Expense Total	General Fund	FTE
Current Service Level Total	\$1,665,755	\$540,936	(\$1,124,819)	4.05

Level 1: Threshold - reductions to this level result in elimination of service	\$1,665,755	\$540,936	(\$1,124,819)	4.05
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Records program had a reduction in 2.00 FTE effective 2-28-2009, resulting in a reduction of hours open to the public by 3 hours every day. Further reduction would result in untimely recording and indexing of real property recordings with a direct impact to the public, businesses, and other county departments that rely upon timely recordings to meet their statutory deadlines, such as Assessment and Taxation. This program is both mandated and supported by its current revenues.

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Additional Detail

DeptIDs: 5540110

State/Federal Mandate

The County Clerk shall perform all the duties in regard to the recording and indexing of all documents required or permitted to be recorded that affect the title of real property. Failure to meet those requirements would result in litigation as Lane County Clerk has the sole responsibility to perform this function on behalf of its citizens. All transfers of real property shall become a permanent record. ORS 205.130

Leverage Details

The General Fund portion of this program leverages the following:

\$1,124,819	back to the General Fund
\$0	into other County Funds
\$0	directly or via subcontract to community organizations
\$0	directly to community members via service provided

For the purpose of this comparison, only include leveraged funds that are dependent on General Fund revenue. Do not include funds that would still be leveraged if the General Fund portion of the service were decreased or eliminated.

Comments

Volunteer Information

Advisory Committees:	# of Volunteers / # Volunteer Hours
Volunteer Comments:	

	Other Funds	Expense Total	General Fund	FTE
Current Year Total	\$1,145,371	\$525,258	(\$620,113)	4.10