

Lane County - Service Option Sheet - FY 09-10 Proposed Budget

Service: **Elections and Voter Registration**
Dept: Management Services
Contact and number: Annette K. Newingham 682-4328

General Fund Priority: 6 of 47
Dept. Org ID: 5540120
Mandate: **SHALL** **Leverage:** **YES**

Executive Summary

The elections program involves multiple complex, overlapping, and interwoven responsibilities. Voter registration (new and ongoing updates), Preparation/Organization/Conduct of scheduled Elections, Absentee Ballot Requests, Election related Research Requests, Candidate/Sponsorship/Initiative/Referendum/Recall/Boundary Change Petition Signature Verification, County/District Candidate filings, County/District Measure filings, Recall/Initiative/Referendum, District Formations/Mergers/Dissolutions and Annexations, Political Parties, Research and Maintenance of Political & Taxing District Boundaries for election purposes, and Census/Redistricting.

State/Federal Mandate

Except as otherwise provided by law, the county clerk is the only elections officer who may conduct an election in this state. County clerks **shall** administer Federal, State, County, and Local laws as they apply to the conduct of elections, voter registration, petition validation, initiative/referendums and public record law. Failure to comply with applicable laws would likely result in litigation, and risk the rights of citizens to participate in the electoral process. (ORS 246 through ORS 260, Oregon Constitution, and all applicable federal and local laws.

Outcome Measures

Timely and accurate voter registration ensures that qualified voters can cast their votes on qualified contests/measures in scheduled elections. Multiple election processes occur in rapid and overlapping stages with rigid deadlines, requiring exacting procedures and careful oversight. Reduction in program expenses would reduce the ability to conduct elections mandated by current laws, and erode electors' trust in the electoral process.

Service Level Descriptions (Read from bottom up. Level 1 = minimum viable service level.)

	Other Funds	Expense Total	General Fund	FTE
TOTAL DEPT REQUEST	\$202,500	\$1,922,140	\$1,719,640	8.00
Add Request Total	\$0	\$0	\$0	0.00
Additional Service Level Request 1	\$0	\$0	\$0	0.00
No adds requested.				
Proposed Budget Total	\$202,500	\$1,922,140	\$1,719,640	8.00
FY 08-09 Service Level	\$0	\$0	\$0	0.00
This service currently at threshold.				
Level 1: THRESHOLD - below this level, service can not be provided	\$202,500	\$1,922,140	\$1,719,640	8.00
Timely and accurate voter registration ensures that qualified voters can cast their votes on qualified contests/measures in scheduled elections. Multiple election processes occur in rapid and overlapping stages with rigid deadlines, requiring exacting procedures and careful oversight. Reduction in program expenses would reduce the ability to conduct elections mandated by current laws, and erode electors' trust in the electoral process.				

Ver: 4/28/09ji

Please explain how the current (Mar 09) service level differs from the prior year. Include funding, FTE, change in leveraging, and impact on services.

Due to the records program revenue decline, one Records position was moved to the Elections program to minimize use of extra help. Extra help line item was reduced \$20,000 from previous years, adjusting for the increase in minimum wage.